



**WATER & SEWER COMMISSION #4  
OF THE PARISH OF ST MARY  
P O BOX 216  
CHARENTON, LOUISIANA 70523  
Ph# 337-923-7512 Fax# 337-923-7016**

**WILLIE SCOTT**  
PRESIDENT  
P O BOX 94  
CHARENTON, LA 70523

**DATE: May 21, 2025**  
**TIME: 5:00 P M**  
**PLACE: 900 Main St, Baldwin, LA**

**CHAD GIANFALA**  
19230 HWY 182 W  
JEANERETTE, LA 70544

**JENNY DARCE**  
SECRETARY-TREASURER  
2018 CHITIMACHA TRAIL  
BALDWIN, LA 70514

**STEPHANIE LEE BURNEY**  
906 IRISH BEND RD  
FRANKLIN, LA 70538

**BENJAMIN GRIMM**  
293 EVES ST  
JEANERETTE, LA 70544

**JOEL AUTHEMENT**  
P O BOX 668  
CHARENTON, LA 70523

**WILLIAM P GRAY**  
P O BOX 545  
BALDWIN, LA 70514

### **AGENDA**

Call to Order

Roll Call

Approval of Minutes from the meeting of **April 16, 2025**

### **Introduction of Guests/Receive Public Comments**

### **Reports**

1. Engineer's Report
  - a. NCMC's Pay Request #10
2. President's Report
3. Superintendent's Report
4. Administrative Report & Payment of Bills

### **Old Business:**

1. Discussion and action on overtime policy. (Ms. Darce)
2. Discussion and action on quotes for repairs to office building and repairing concrete in parking lot. (Mr. Authement)

### **New Business:**

1. Adopt the 2025 millage rate(s).
2. Discussion and action on raising sewer rates. (Mr. Scott)

This institution is an equal opportunity provider. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider, employer, and lender.



DATE: \_\_\_\_\_  
TIME: \_\_\_\_\_  
BY: \_\_\_\_\_



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3. Discussion and action on administrative office hours. (Mr. Gianfala)
4. Discussion and action on pay raise for Superintendent. (Mr. Gianfala)
5. Discussion and action on upgrading accounting program and acquiring bookkeeping consultant.
6. Discussion and action on pay raise for Joyce Johnson. (Mr. Grimm).

**Other Business:**

**Adjournment**

**Willie J Scott**

Name and Position of Authorized Person

**St. Mary Parish Water & Sewer Commission No. 4**

Name of Taxing District

**900 Main Street, Baldwin, LA 70514**

Address

**337-923-7512**

Telephone Number

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact **Tambra Verret** at **337-923-7512** describing the assistance that is necessary.

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