



**WATER & SEWER COMMISSION #4**

**OF THE PARISH OF ST MARY**

**P O BOX 216**

**CHARENTON, LOUISIANA 70523**

**Ph# 337-923-7512 Fax# 337-923-7016**

**WILLIE SCOTT**  
PRESIDENT  
P O Box 94  
CHARENTON, LA 70523

**CHAD GIANFALA**  
19230 HWY 182 W  
JEANERETTE, LA 70544

**JENNY DARCE**  
SECRETARY-TREASURER  
2018 CHITIMACHA TRAIL  
BALDWIN, LA 70514

**STEPHANIE LEE BURNEY**  
906 IRISH BEND RD  
FRANKLIN, LA 70538

**BENJAMIN GRIMM**  
293 EVES ST  
JEANERETTE, LA 70544

**JOEL AUTHEMENT**  
P O Box 668  
CHARENTON, LA 70523

**WILLIAM P GRAY**  
P O Box 545  
BALDWIN, LA 70514

**DATE: December 17, 2025**

**TIME: 5:00 P M**

**PLACE: 900 Main St, Baldwin, LA**

### **AGENDA**

Call to Order

Roll Call

Approval of Minutes from the meeting of **November 19, 2025** and  
Special Meeting of **November 24, 2025**

### **Introduction of Guests/Receive Public Comments**

### **Reports**

1. Engineer's Report
  - a. NCMC, LLC Pay Request #12
2. President's Report
3. Superintendent's Report
4. Administrative Report & Payment of Bills

### **Old Business:**

1. Discussion on Lagrange Robichaux Rd crossing
- 2.

### **New Business:**

1. Adopt the Louisiana Compliance Questionnaire for FYE 2025
2. Approval of 2026 Regular Meeting Dates (Mrs. Darce)
3. Discussion and approval of water rates for 2026 (Mrs. Darce/Mr. Scott)

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

BY: \_\_\_\_\_

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4. Discussion and action giving Christina Hidalgo, CPA access to online bank accounts at FNB Jeanerette (Mrs. Darce)
5. Discussion on bookkeeper/office manager. (Mr. Gianfala)
6. Discussion on office manager's job performance. (Mr. Gianfala)
7. Discussion on job duties between office manager and plant superintendent. (Mr. Gianfala)
8. Discussion and action on recommending reappointment of Board Members Willie Scott and William P Gray, whose terms expire in January 2026. (Mrs. Darce)

**Other Business:**

**Adjournment**

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact **Tambra Verret** at **337-923-7512** describing the assistance that is necessary.

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