

Proceedings of the Board of Commissioners of St. Mary Parish Water and Sewer Commission No. 4, State of Louisiana, taken at a meeting held on Wednesday, September 12, 2023, moved from normal meeting night of September 20, 2023, at the St. Mary Parish Water & Sewer Commission No. 4 Office Building at 900 Main Street in Baldwin, Louisiana.

Mr. Willie Scott called the meeting to order @5:00 p.m., roll call answered by the following members: Mr. Joel Authement, Mr. Herbert Bell, Mr. Anthony Darden, Mr. William Gray, Mr. Camile Punch (late), and Mr. Willie Scott as present. Ms. Stephanie Milton was absent. Also, commission staff present was Ms. Tambra Verret with Mr. Brian Mitchell not present. Engineer: Mr. Nick Molaison and Bonding Attorney Mr. Jason Akers. Guest: Mr. Mike LeBlanc (customer).

Mr. Darden made the motion, motion seconded by Ms. Milton, to approve and dispense with the reading of the minutes of the last meeting. Motion Passed.

GUEST:

Mr. LeBlanc appeared before the commission to request an adjustment to his water bill for a leak. The commission will investigate the matter.

ENGINEER'S REPORT:

Mr. Molaison stated that with state approval Phase I of ARPA Grant projects is being let out for bid and Phase II is almost ready. There being no other business from the Engineer, Mr. Darden made the motion, motion seconded by Ms. Milton, to approve the Engineer's report. Motion Passed.

BONDING ATTORNEY:

Mr. Akers appeared before the board to help correct a millage assessment error made by the commission at the May 17, 2023, meeting.

A motion was made by Mr. Darden and seconded by Mr. Bell to resend the Resolution to adopt 2023 Tax Millages for Operation and Maintenance millage is set to 15.35 mills, General Bonds millage is set to 3.85 mills and Water District 6 millage is set to 0.80 mills.

Roll Call Vote: Mr. Authement – Yes, Mr. Bell – Yes, Mr. Darden – Yes, Mr. Gray – Yes, Ms. Milton – Yes, Mr. Punch – Absent and Mr. Scott – Yes. Resolution Passed with six – Yes votes and one absent.

A Resolution was presented for adoption of the 2023 Tax Millage Resolution as presented, read aloud, and attached, Operation and Maintenance millage is set to 15.35 mills, General Bonds millage is set to 3.85 mills and Water District 6 millage is set to 13.54 mills.

Roll Call Vote: Mr. Authement – Yes, Mr. Bell – Yes, Mr. Darden – Yes, Mr. Gray – Yes, Ms. Milton – Yes, Mr. Punch – Absent and Mr. Scott – Yes. Resolution Passed with six – Yes votes and one absent.

With discussion it was realized that the mills assessed in the previous resolution were not correct.

A motion was made by Ms. Milton and seconded by Mr. Bell to resend the Resolution just adopted for the 2023 Tax Millages for Operation and Maintenance millage is set to 15.35 mills, General Bonds millage is set to 3.85 mills and Water District 6 millage is set to 10.54 mills.

Roll Call Vote: Mr. Authement – Yes, Mr. Bell – Yes, Mr. Darden – Yes, Mr. Gray – Yes, Ms. Milton – Yes, Mr. Punch – Yes and Mr. Scott – Yes. Resolution Passed with seven – Yes votes.

A Resolution was presented for adoption of the 2023 Tax Millage Resolution as presented, read aloud, and attached, Operation and Maintenance millage is set to 15.35 mills, General Bonds millage is set to 3.00 mills and Water District 6 millage is set to 13.54 mills.

Roll Call Vote: Mr. Authement – Yes, Mr. Bell – Yes, Mr. Darden – Yes, Mr. Gray – Yes, Ms. Milton – Yes, Mr. Punch – Yes and Mr. Scott – Yes. Resolution Passed with seven – Yes votes.

Mr. Akers discussed with the commission the problems the commission is having with cash flow and has worked with the administration and the president to come up with a solution. He requests that if the commission sees fit to adopt a Resolution to issue Revenue Anticipation Bonds this will see the commission through these lean times.

A motion was made by Mr. Bell and seconded by Mr. Gray to authorize the issue of Revenue Anticipation Bonds.

Roll Call Vote: Mr. Authement – Yes, Mr. Bell – Yes, Mr. Darden – Yes, Mr. Gray – Yes, Ms. Milton – Yes, Mr. Punch – Yes and Mr. Scott – Yes. Resolution Passed with seven – Yes votes.

PRESIDENTS REPORT:

Mr. Scott informed the commission that an alarm system has been installed in the new office. The commission has received approval from the state on the ARPA Grant and approved projects can be let out for bid and applications for reimbursement can be submitted. He is working with Ms. Kim Walden with Tribe on grants. Mr. Scott presented to the commission a Cooperative Endeavor Agreement for locating an employee with the St. Mary Parish Water and Sewer Commission No. 5 (WS5) at the St. Mary Parish Water & Sewer Commission No. 4's (WS4) office and assist with training in all operations of the WS5 office. A motion was made by Mr. Darden, seconded by Mr. Gray to authorize the President to

enter into a cooperative endeavor agreement for said services. Motion carried. There being no other business from the President, Mr. Darden made the motion to accept the President's report with Mr. Bell Seconding. Motion Passed.

SUPERINTENDENTS REPORT:

Mr. Mitchell (absent) was presented to the commission, the Water Treatment Plant and Distribution Systems were in complete compliance with all Health Department requirements, along with the Total Organic Carbon samples for August 2023. The Wastewater treatment Plant and Collection Systems were in complete compliance with all DEQ requirements for August 2023. Also, the SCADA system in Baldwin is back online. There being no other business from the Superintendent, Mr. Darden made the motion to accept his report seconded by Ms. Milton. Motion Passed.

ADMINISTRATIVE REPORT AND PAYMENT OF BILLS:

Ms. Verret presented bills and discussed them with the Commission. She stated they are paying bills as best they can. There being no other business from the Administrator, Mr. Darden made the motion to accept his report seconded by Mr. Gray. Motion Passed.

OLD BUSINESS:

Covered in other reports.

NEW BUSINESS:

Covered in other reports.

There being no other business before the Board, Ms. Milton made a motion to adjourn seconded by Mr. Bell Motion Passed.

NEXT MEETING DATE: October 18, 2023

Willie J Scott, President

Camile J. Punch, Secretary/Treasurer