

OFFICIAL PROCEEDINGS OF
THE BOARD OF COMMISSIONERS OF
ST. MARY PARISH WATER & SEWER COMMISSION NO. 4

March 24, 2026 – Special Session
Baldwin, Louisiana

The Board of Commissioners of St. Mary Parish Water & Sewer Commission No. 4, State of Louisiana, met in Special Session at 5:00 p.m. on this date at the St. Mary Parish Water & Sewer Commission No. 4 Office Building at 900 Main Street in Baldwin, Louisiana with Commission President Mr. Chad Gianfala presiding and the following members present: Mr. Joel Authement, Ms. Jenny Darce, Ms. Carla Davis, and Mr. Benjamin Grimm. Mr. Johnny Burgess and Mr. William Gray were absent. Others in attendance at this meeting include Ms. Tambra Verret, Office Administrator and Ms. Elizabeth Barron, Office Manager

PUBLIC COMMENT: None.

NEW BUSINESS:

1. Discussion and action on Resolution authorizing designated individuals to open, manage, modify, and close bank accounts and to execute financial transactions on behalf of the commission. Ms. Darce made a motion to adopt the following Resolution, seconded by Mr. Grimm. Resolution carried following a 5-0-0-2 roll call vote. Yeas: Mr. Authement, Ms. Darce, Ms. Davis, Mr. Gianfala, Mr. Grimm. Nays: None. Abstain: None. Absent: Mr. Burgess, Mr. Gray.

RESOLUTION

A Resolution authorizing designated individuals to open, manage, modify, and close bank accounts and to execute financial transactions on behalf of the Commission

WHEREAS, the St. Mary Parish Water & Sewer Commission No. 4 (the “Commission”) maintains various bank accounts for the purpose of conducting its financial operations; and

WHEREAS, the Commission finds it necessary to authorize certain individuals to act on its behalf in matters related to banking and financial transactions; and

WHEREAS, the Commission desires to ensure continuity and efficiency in the management of its accounts, including the authority to manage existing accounts and ensure proper oversight of account activity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the St. Mary Parish Water & Sewer Commission No. 4 hereby authorizes the following individuals to act on behalf of the Commission in banking matters, including but not limited to managing and maintaining accounts at any financial institution:

Elizabeth Barron, Office Manager/Bookkeeper

Tambra Verret, Office Administrator

Such authority shall include depositing and transferring funds and requesting account changes as necessary for the efficient operation of the Commission.

BE IT FURTHER RESOLVED, that the opening of any new account or the closing of any existing account shall require prior approval of the Board of Commissioners, duly recorded in the official meeting minutes.

BE IT FURTHER RESOLVED, that the following individuals are hereby authorized and empowered to sign jointly all checks, drafts, or other financial instruments on behalf of the Commission, in accordance with applicable laws and financial institution requirements:

Chad Gianfala, President
Joel Authement, Vice President
Jenny R. Darce, Secretary/Treasurer
Tambra Verret, Office Administrator
Elizabeth Barron, Office Manager/Bookkeeper

BE IT FURTHER RESOLVED, that all checks, drafts, or financial instruments shall require a minimum of two (2) authorized signatures, and no check shall be valid with only one signature.

BE IT FURTHER RESOLVED, that no more than one (1) authorized signer from office personnel may sign any check, and at least one (1) signature must be from an elected board member (President, Vice President, or Secretary/Treasurer).

BE IT FURTHER RESOLVED, that this authorization shall apply to all accounts held in the name of the Commission at any financial institution, including but not limited to the First National Bank of Jeanerette, Louisiana.

BE IT FURTHER RESOLVED, that any financial institution may rely upon this Resolution as full authority for the individuals named herein to act on behalf of the Commission unless and until a certified copy of a subsequent resolution revoking or modifying such authority is provided.

2. Discussion and action on lease agreement for electronic communication equipment on property of Commission #4 with Ashton Wireless and Cajun Broadband. Ms. Darce made a motion that we enter into the agreement with Ashton Wireless, seconded by Mr. Authement. The motion carried following a 5-0-0-2 roll call vote. Yeas: Mr. Authement, Ms. Darce, Ms. Davis, Mr. Gianfala, Mr. Grimm. Nays: None. Abstain: None. Absent: Mr. Burgess, Mr. Gray. Ms. Darce made a motion that we enter into the agreement with Cajun Broadband, seconded by Ms. Davis. The motion carried following a 5-0-0-2 roll call vote. Yeas: Mr. Authement, Ms. Darce, Ms. Davis, Mr. Gianfala, Mr. Grimm. Nays: None. Abstain: None. Absent: Mr. Burgess, Mr. Gray.

3. Discussion and action on Water & Sewer Commission #4 water rates while the commission is under construction. Discussion relative to the rates was had; no action taken.

Mr. Grimm made a motion to expand the agenda to discuss and approve the Intergovernmental Agreement with Water & Sewer Commission No. 5; seconded by Ms. Davis. The motion to expand the agenda carried following a 5-0-0-2 roll call vote. Yeas: Mr. Authement, Ms. Darce, Ms. Davis, Mr. Gianfala, Mr. Grimm. Nays: None. Abstain: None. Absent: Mr. Burgess, Mr. Gray. Mr. Authement made a motion to approve and enter into the Intergovernmental Agreement with Water & Sewer Commission No. 5, seconded by Ms. Davis. The motion carried following a 4-0-1-2 roll call vote. Yeas: Mr. Authement, Ms. Davis, Mr. Gianfala, Mr. Grimm. Nays: None. Abstain: Ms. Darce. Absent: Mr. Burgess, Mr. Gray.

ADJOURN: Mr. Authement made the motion to adjourn, seconded by Ms. Darce. Motion carried.

NEXT MEETING DATE: April 15, 2026

Chad Gianfala, President
Jenny R. Darce, Secretary/Treasurer