

Proceedings of the Board of Commissioners of St. Mary Parish Water and Sewer Commission No. 4, State of Louisiana, taken at a meeting held on Wednesday, February 21, 2024, at the St. Mary Parish Water & Sewer Commission No. 4 Office Building at 900 Main Street in Baldwin, Louisiana.

Mr. Willie Scott called the meeting to order at 5:00 p.m., roll call answered by the following members: Mr. Joel Authement, Mr. Anthony Darden, Mr. William Gray, Ms. Stephanie Milton, Ms. Jenny Darce, and Mr. Willie Scott as present. Mr. Benjamin Grimm was absent. Commission staff present was Ms. Tandra Verret and Mr. Brad Vosburgh. Engineer: Mr. Nick Molaison. Guest: Mr. Hal Stiel.

Mr. Darden made the motion, motion seconded by Mr. Gray, to approve and dispense with the reading of the minutes of the last meeting. Motion Passed.

ENGINEER'S REPORT:

Mr. Molaison informed the commission that the Notice to Proceed for the Water Plant project has not been issued yet. There being no other business from the Engineer, Mr. Darden made the motion, motion seconded by Ms. Milton, to approve the Engineer's report. Motion Passed.

GUESTS:

Mr. Hal Stiel with David H. Stiel, Jr. Agency informed the commission on the General Liability Insurance renewal. Mr. Stiel advised that property insurance premiums have decreased and that the auto premiums have increased. There being no other business from Mr. Stiel, Ms. Milton made the motion to accept the proposal seconded by Mr. Gray. Motion passed.

PRESIDENTS REPORT:

Mr. Scott informed the commission that they have not been able to pull the pumps for the raw water intake due to rain. Also, he is working on fixing the trucks. There being no other business from the President, Ms. Milton made the motion to accept the President's report seconded by Mr. Gray. Motion Passed.

SUPERINTENDENTS REPORT:

Mr. Mitchell informed the commission that the Water Treatment Plant and Distribution Systems were in complete compliance with all Health Department requirements, along with the Total Organic Carbon samples for January 2024. The Wastewater treatment Plant and Collection Systems were in complete compliance with all DEQ requirements for January 2024. There being no other business from the Superintendent, Mr. Darden made the motion to accept his report seconded by Ms. Milton. Motion Passed.

ADMINISTRATIVE REPORT AND PAYMENT OF BILLS:

Ms. Verret presented bills and discussed with the Commission. They have received the third ARPA Grant reimbursement and have submitted two more invoices for the fourth ARPA request. There being no other business from the Administrator, Mr. Darden made the motion to accept her report seconded by Mr. Gray. Motion Passed.

OLD BUSINESS:

1. Update on Water Sector Program (ARPA) Grant – Discussed earlier.

NEW BUSINESS:

1. General Liability Insurance Proposal – Discussed earlier.
2. Discussion of Sewer Rates – A motion was made to table this item by Ms. Milton, seconded by Mr. Darden. Motion passed.

OTHER BUSINESS:

Mr. Darden made a motion to expand the agenda to elect a Secretary/Treasurer due to Mr. Camile Punch's term expiration; Ms. Darce seconded the motion. Motion passed. Ms. Milton made a motion to appoint Ms. Jenny Darce as the Secretary/Treasurer; Mr. Darden seconded the motion. Motion passed.

Ms. Verret informed the commission that the millage renewal election is April 27, 2024, and she provided the commission with a draft letter to be sent out to customers advising them of the election and requesting their support. Ms. Milton made the motion for Ms. Verret to send out the customer letters, seconded by Mr. Darden. Motion passed.

There being no other business before the Commission, Mr. Gray made a motion to adjourn seconded by Mr. Darden. Motion Passed.

NEXT MEETING DATE: March 20, 2024

Willie J Scott, President

Jenny R. Darce, Secretary/Treasurer