

Proceedings of the Board of Commissioners of St. Mary Parish Water and Sewer Commission No. 4, State of Louisiana, taken at a meeting held on Wednesday, January 17, 2024, at the St. Mary Parish Water & Sewer Commission No. 4 Office Building at 900 Main Street in Baldwin, Louisiana.

Mr. Willie Scott called the meeting to order @5:00 p.m., roll call answered by the following members: Mr. Joel Authement, Mr. Herbert Bell, Mr. William Gray, Ms. Stephanie Milton, Mr. Camile Punch, and Mr. Willie Scott as present. Mr. Anthony Darden was absent. Also, commission staff present was Ms. Tambra Verret and Mr. Brian Mitchell. Engineer: Mr. Nick Molaison. Guest: None

Mr. Bell made the motion, motion seconded by Mr. Gray, to approve and dispense with the reading of the minutes of the last meeting. Motion Passed.

ENGINEER'S REPORT:

Mr. Molaison informed the commission that the commission that the Notice to Proceed has been issued with a start date of January 16, 2024. Also, as soon as the contract for the Water Plant Improvement Project has been recorded, he would setup a pre-construction meeting. There being no other business from the Engineer, Ms. Milton made the motion, motion seconded by Mr. Bell, to approve the Engineer's report. Motion Passed.

PRESIDENTS REPORT:

Mr. Scott informed the commission that they have not been able to pull the pumps for the raw water intake due to rain. Also, he is working on fixing the trucks. There being no other business from the President, Ms. Milton made the motion to accept the President's report seconded by Mr. Gray. Motion Passed.

SUPERINTENDENTS REPORT:

Mr. Mitchell informed the commission that he is working on how to accurately monitor how much water the Baldwin system is using. Rural Water tested a customer's meter, and the test showed it was over 99% accurate. On the sewer side a large lift station pump went out and a new one is on order. The Water Treatment Plant and Distribution Systems were in complete compliance with all Health Department requirements, along with the Total Organic Carbon samples for December 2023. The Wastewater treatment Plant and Collection Systems were in complete compliance with all DEQ requirements for December 2023. There being no other business from the Superintendent, Ms. Milton made the motion to accept his report seconded by Mr. Bell. Motion Passed.

ADMINISTRATIVE REPORT AND PAYMENT OF BILLS:

Ms. Verret presented bills and discussed them with the Commission. They have received the second ARPA Grant reimbursement. There being no other business from the Administrator, Mr. Bell made the motion to accept her report seconded by Ms. Milton. Motion Passed.

OLD BUSINESS:

1. Update on Water Sector Program (ARPA) Grant – Discussed earlier.

NEW BUSINESS:

1. Resolution authoring Mr. Scott to Execute a Resolution for the Lease Purchase of a mini excavator with Government Capital Corporation. A motion was made for the resolution by Ms. Milton, seconded by Mr. Bell.

Roll Call Vote:

Mr. Authement – Yes, Mr. Bell – Yes, Mr. Darden – Absent, Mr. Gray – Yes, Ms. Milton – Yes, Mr. Punch – Yes, Mr. Scott – Yes

Motion carried – six yes votes and one absent.

2. Election of Officers – A motion was made by Ms. Milton, to keep all current officers in their current positions the same, seconded by Mr. Bell. Motion passed. Mr. Scott – President, Mr. Darden – Vice President and Mr. Punch – Secretary/Treasurer.

There being no other business before the Board, Ms. Milton made a motion to adjourn seconded by Mr. Gray Motion Passed.

NEXT MEETING DATE: February 24, 2024

Willie J Scott, President

Camile J. Punch, Secretary/Treasurer